



# LAERSKOOL *VREDELUST* PRIMARY SCHOOL

Sesdelaan  
**BELLVILLE**  
7530

Sixth Avenue  
**BELLVILLE**  
7530

TELEFOON (021) 948-3051 TELEPHONE

FAKS (021) 948-7085 FAX

E POS [vredelust.prim@wcgschools.gov.za](mailto:vredelust.prim@wcgschools.gov.za) E MAIL

## ADMISSION POLICY & PROCEDURE

### 1. General provisions

- 1.1. According to Section 5(5) of the South African Schools Act 84 of 1996, as amended, (hereinafter referred to as "SASA") the Admissions Policy of a public school is determined by the school governing body (hereinafter referred to as "SGB").
- 1.2. The SGB of Vredelust Primary School (hereinafter referred to as "VPS") has, after deliberation of all material factors, adopted as its Admissions policy the provisions contained herein.
- 1.3. In the course of the formulation of such Admissions Policy, the SGB has ensured adherence to SASA and to the principles contained in the Constitution, as well as to other applicable legislation.
- 1.4. It is emphasised that, in the implementation of this Admissions Policy, section 28(2) of the Constitution will be the overriding factor in consideration of each application. The aforementioned section provides: 'A child's best interests are of paramount importance in every matter concerning the child.'

### 2. Specific provisions

- 2.1. VPS is situated in Bellville, to serve the Boston community.
- 2.2. VPS is a co-educational school committed to providing an environment of excellence in the provision of academic, cultural and sporting education and activities.
- 2.3. Consideration will be given to whether it will be in a learner's best interests for them to be accepted, having regard to the academic standards and requirement of participation in the sporting and cultural spheres. A review of the learner's educational report may be requested.
- 2.4. It is the intention to provide a racially, culturally and socio-economically diverse environment, representing the Boston community.

### 3. Language of instruction

- 3.1. In terms of Section 6(2) of SASA, the SGB of a public school may determine the language policy of that school.
- 3.2. The SGB of VPS has, in its language policy, determined that the school will be a single medium school and that the language of instruction will be English. Accordingly learners admitted to the school will need to be sufficiently proficient in English so as not to prejudice their academic progress.

### 4. Age of learners for admission to Grade R

- 4.1. A learner will be given preference in consideration for admission to Grade R at VPS if he / she will turn 6, in the year that they are in grade R.

- 4.2. In all grades, learners who are more than two years older than the grade cohort, will only be accepted in exceptional circumstances.

## **5. Capacity of school**

- 5.1. The capacity of the school shall be limited to 60 Grade R's and 420 Grade 1 to 7 learners. In reaching a decision on this figure the SGB has taken into account all relevant factors including, but not limited to:
  - 5.1.1. The number of available educators;
  - 5.1.2. Educators' space requirements including areas for their administration to be carried out;
  - 5.1.3. The number of designated, suitably sized classrooms;
  - 5.1.4. The need for space for sports, remedial, and cultural programmes and activities to take place;
  - 5.1.5. Provision for continued space for a library, computer room, music rooms, art room, multi-purpose centre, after-care facilities and a school hall currently in existence;
  - 5.1.6. The need to support the educational process by providing designated and exclusive space for:
    - 5.1.6.1. The management and administration of the school
    - 5.1.6.2. A staff common room
- 5.2. The educational needs, safety and well-being of the learners are of paramount importance in determining the capacity of the school. The playground area for Grade 1 to 7 learners can only accommodate 420 learners during break times.
  - 5.2.1. The make-up of the school complement is as follows:
    - 5.2.1.1. Grade R: Two classes, with a capacity of 30 learners per class.
    - 5.2.1.2. Grade 1 to 7 : Two classes, per grade with a capacity of 30 learners, and a maximum, in exceptional circumstances of 32 learners in each class.

## **6. Priority given to applicants**

- 6.1. In considering applications for admission to VPS, the SGB has resolved that the Governing Body will have discretion to admit learners and, in the exercise of such discretion, priority will be given to the following applicants in the following order:
  - 6.1.1. Except for Grade 1, a learner must have passed and met the requirements of the grade immediately below the grade into which admission is sought.
  - 6.1.2. As the WCED have not indicated any feeder areas, VPS will consider applications from all areas.
  - 6.1.3 Applications received after the first round of applications, as determined by the WCED, will only be considered for admission in the event of the relevant grade having available space.
- 6.2 The presence or absence of any of the abovementioned factors is not a guarantee of acceptance to or exclusion from VPS.
- 6.3 Failure to fully complete the prescribed application online in full and as per the published instructions, shall render the application null and void.
- 6.4 Providing misleading information and/or misrepresenting facts in the prescribed application, shall render the application null and void.
- 6.5. If the application is accepted and not taken up, the parent will need to reapply in the following year.
- 6.6. It is imperative that parents apply to at least 3 schools, as they are not always guaranteed acceptance at the school of their choice.
- 6.7. Acceptance is at all times at the discretion of the Principal and the Governing Body of our school.

**7. Procedure of application**

- 7.1. All applications are required to be made online, on the WCED website. All relevant information is available on the WCED website, as well as on the school's website.
- 7.2. Relevant dates for notice to parents of the outcome of their application is determined on an annual basis by the WCED. VPS will adhere to the cut-off dates as advised by the WCED.

**8. Admission Principles**

- 8.1 No Applicant learner may be refused or discriminated against on the grounds of race; religion or culture.
- 8.2 No applicant learner, other than a foreign citizen whose home language is not English shall be required to write any English assessment. Where such an applicant does not display a sufficient control of the English language, they may be refused entry in terms of the requirements set out by the Department of Home Affairs. They shall also comply with all the other requirements demanded by the Department.
- 8.3 The applicant learner's age must conform to accepted norms of the school. The age must be confirmed by an official identity document ( a birth certificate, identity document or passport). Learners are usually admitted to Grade R in the year that they turn six years of age, if they fulfil the requirements of the Department of Education.
- 8.4 The educational principles of the school are based on Christian principles and ethics. Learners of different religions are welcome and all learners are educated in religious diversity and tolerance of religious beliefs.

**9. Non South African citizens / Foreign Nationals**

Only the biological children of Non South African citizens/Foreign Nationals will be considered for enrolment, subject to the relevant legal documentation being in order. In addition Non South Africa citizens/Foreign Nationals who apply for admission to the school, may be required to undergo an English proficiency test.

**10. School Fees**

As VPS is a fee paying school, parents must agree to pay the school fees as per the resolution adopted by the majority of Parents attending the Budget Financial meeting in accordance with the School Governing Body Constitution.

**11. Decision making authority**

Final admission of the applicant learner to the school is determined on the criteria as set out herein and at the discretion of the Principal.

**12. Appeal**

The parent of a learner may appeal against the decision to refuse admission to a learner. Such applications can be submitted to the School Governing Body via the Principal.

Signed on this                      day of                      201

.....

**CHAIRPERSON**

.....

**R. AGULHAS  
PRINCIPAL**